



Ace Reporters, Inc. is a full service court reporting agency with highly-skilled professional reporters who deliver quality and excellence with every transcript.

Headquartered in Philadelphia, we provide services in Eastern Pennsylvania, New Jersey, Delaware and New York, with affiliates nationwide.

866-ACE-7003 www.acereporters.com

Ace Reporters, Inc. provides superior customer service and personalized attention to each of our clients. We are available 24 hours a day, seven days a week to respond to all client requests.

You have our professional guarantee that all services rendered will be handled expertly and professionally. From our full-time fastidious office staff to our reporters' diverse backgrounds and experience, we ensure excellence from the internal operations to the point of service in the field.

All transcripts are prepared and inspected before delivery with the utmost care. What is important to you in a transcript is also what is important to us accuracy and turnaround are paramount.

## **Reporting Services**

- Certified and real-time reporters
- Competitive rates without compromising quality
- · Covering depositions, hearings, arbitrations, mediations, meetings, trials
- In-house proofreading team
- Online repository access transcripts from anywhere - free service to all scheduling clients
- Electronic transcript delivery
- · Last-minute depositions
- Complimentary video conferencing suite
- Interpreting services

### **Document Services**

#### **Traditional Services**

- Copying / scanning
- Trial exhibits / mounting
- Bates stamping
- · Audio / video conversion
- Binding / finishing
- On-site mobile scanning

# Technical Services

- Scanning / imaging
- Electronic data discovery
- Electronic numbering Data conversion / processing
- Coding / indexing
- CD / DVD duplication

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### **Video Services**

Video conferencing suites are available in our Philadelphia and Haddonfield locations.

### **Video Depositions**

- "Smart deposition" technology, including touch screen monitor for the deponent to draw on any digital document provided
- Picture-in-picture split screen mix, captured in video
- HD upon request
- Video playbacks
- Edited playback upon request to redact information as needed

#### Synching/Post Production

- · Video and transcript syncing (in MPEG format) in long or short clips
- PowerPoint or trial software video preparation for presentation
- Secure video server storage
- Video preparation for presentation
- Online link supplied for download or streaming

# **Transcription**

### Legal

- · Confidential, secure and accurate
- Quick and accurate audio-to-transcript services
- Hard copy and digital copy available
- Experienced transcriptionists available at all times and familiar with legal terminologies and medical terminology
- All transcriptions are verified by in-house skilled proofreaders

#### Insurance

- Accident reports, statements, claims summary, eye witness accounts, recorded interviews, investigation notes, et cetera
- Save time and money with our same day turnaround

#### **Political**

Speeches transcribed for political appearances

## **Litigation Support**

- Trial support and presentation
- Video / transcript / exhibit synchronization
- Document scanning



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